



Phone: 276-206 (STD 03472 )

# SudhiranjanaLahiriMahavidyalaya

(Accredited by NAAC)

ESTD 1966

(Affiliated to the University of Kalyani & Approved by the UGC under section 2 (f) & 12(B))

P.O. - MAJDIA, DT. NADIA PIN - 741507 WEST BENGAL, INDIA



Ref. Memo No: SRLM\_04/2024

Date: 08/01/2024

## Tender Notice for Printing of Academic Calendar 2023-2024

The Principal of Sudhiranjana Lahiri Mahavidyalaya invites sealed tender from bonafied tenderer for Rate of Printing and Binding cost of **Academic Calendar 2023-2024** of the Mahavidyalaya. Details of items and other relevant information are given below:

1. No. of Pages: 64 (apx) pages with cover (Plain Paper). Number of pages may be varied according to availability of syllabus
2. Required copies: 2000 (apx)
3. Size: 24.5cmX18.5cm
4. Paper quality: Maplitho 15.5 kg (minimum)
5. Cover: 180 GSM (minimum) on multicolor art board (both side)
6. Printing process: Digital printing
7. Binding: Three Pin Binding (with using best adhesive for paste cover)
8. College will provide soft copies of the document
9. Document required to submit along with the tender are follows:
  - i. Self attested Xerox copies of trade **license** for printing works and GST **Registration** Certificate
  - ii. Self attested Xerox copies of Aadhaar and PAN Card of the proprietor
  - iii. 2% of the total quoted amount is required to deposit by cheque in favour of "**Sudhiranjana Lahiri Mahavidyalaya**" as EMD (Earnest Money Deposit) along with the quotation
  - iv. Non-refundable processing fees Rs. 250.00 (two hundred fifty)
  - v. Credentials for similar works
10. Clearly required to mention applicants name and address on the sealed envelope and on the required to write "**Tender application for Printing Academic Calendar 2023-2024**"
11. Bid submission procedure: All quotation must require reaching at the college **office by registered post only**.
12. **Bid submission dates: a) Start date: 09.01.2024 b) Closing date & time: All Bids must reach at the College office on or before 20.01.2024 at 3.30 PM**
13. No advance will be paid and payment will be processed only after delivery of the materials.
14. The College authorities reserve the right to change any of the aforesaid terms and conditions without any further notice in this regards.
15. Old Sample copy is available in the Library (If you want to see, please come to the college for the sample copy before submitting tender)
16. Any applicable GST required to deposit in College GSTIN No. **19AAALS4034Q1DO** of Sudhiranjana Lahiri Mahavidyalaya

Place: Majdia

Date:

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1. The President, Governing Body for kind information;
2. The Convener, Purchase Committee for information and record;
3. The Bursar for information;
4. Accountant and Cashier for information and keep record;
5. Prokash Halder for received and record tender ;
6. Arup Biswas for ensuring wide circulation;
7. College notice board, website and college gate;
8. Guards.

Place: Majdia

Date:

Sd/-

(Dr. Dipankar Ghosh)

Principal

Date: 08/01/2024

  
08.01.2024

(Dr. Dipankar Ghosh)

Principal

SUDHIRANJAN LAHIRI MAHAVIDYALAYA  
Majdia, Nadia.